SPAWAR CONTRACTING PROCESS

See Notes 1, 2, & 3

PLANNING

SOLICITATION PHASE

START

Defining Requirements

Potential for OCI?

N

Y

Insert OCI Clause in RFP

OCI Guidance

CONTRACT TYPES

SMALL BIZ REQUIREMENTS/ DD2579

CPC Baseline

Contract Planning Conference

AS/AP Guidance

Acquisition Planning

Contacting Industry

RFIs

Industry Day/ One on One Meetings

Market Research

Other Than Full and Open Competition?

Y

N

Justification and Approval (J&A)

Or

International Agreement Memorandum

Or

Determination and Findings (D&F)

Procurement Request (PR)

AMAS

AMAS Program Office Manual

SSEB, SSAC Templates

Adjectival Ratings

SSP Guidance

Source Selection Plan

Sections B-M

Specification

SOW/SOO

CDRL (DD1423)

Contract Security Spec (DD 254)

ENTER Solicitation Phase

NOTES:

Note 1: This flowchart provides a snapshot of the Planning Phase in the SPAWAR Contracting Process. This is only a guide in defining when in tasks normally occur – the exact location in the contracting cycle for each item is somewhat flexible depending on program/contracting action analysis of each event in the Planning Phase can be viewed by clicking on the appropriate event.

Note 2: The Official Contracting Process is defined in the SCPPM.

Note 3: Please refer to the governing directives for official guidance.

LEGEND

- Program Office (See Note)
- SPAWAR 02 (See Note)
- Supporting Information
- BEGIN / END
- Decision Node

Note: These colors represent the dominant lead for each task.